

# BUILDING PERMITS



## Mechanical:

Changing, moving or repairing mechanical equipment such as a central heating and air conditioning system, duct work require a mechanical permit.



## Plumbing:

Changing, moving or repairing plumbing, including water heaters and shower pans, requires a plumbing permit.



## Additions:

All additions require building permits. There may be additional specific zoning requirements associated with the location, height and square footage, depending on the zoning classification of each property.



## Electrical:

Changing, moving or repairing electrical, including new electric lines or the replacement of an existing electric line, requires an electrical permit



## Decks:

All platforms, walks and decks over 30 inches above grade require a building permit. There are also rules regarding the location of decks.



## Storage Sheds:

Storage sheds 120 sq. ft. and larger require a building permit. There are additional requirements associated with the location depending on property lot size.



## Carports:

All carports require a building permit. Most lots may not have a carport. Contact Building Official for requirements (817)444-7084



## Fences:

Fences do not require permits. There are specific requirements for fencing in the front yard. Contact Building Official for requirements (817)444-7084



### Swimming Pools:

Any new swimming pool or spa that exceeds 24 inches in depth requires a permit.

Self-contained (no direct plumbing or electrical connections) portable spas with a locking cover do not require a permit

A pool barrier is required for all areas surrounding a swimming pool. This barrier may include an alarm device for any doors that lead from the home into the pool area. An affidavit certifying the installation of such an alarm may be submitted in lieu of an alarm inspection.

Specific requirements related to fences surrounding pools may be found by [clicking here](#).



### Drive Approach/Driveways:

These require a permit. Contact Building Official (817) 444-7084

### Certificate of Occupancy:

A Certificate of Occupancy, or C.O., is required for all buildings or structures that are occupied or used. When a tenant leases a new space, a C.O. will be required.

A new Certificate of Occupancy is required when the business name stays the same but the owner of the business changes, and must be applied for through Building Inspection.

A partial or conditional Certificate of Occupancy may be issued by Building Inspection under certain conditions.

# HELPFUL INFORMATION

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*Where do I apply for a building permit?*

You can apply for a building permit at Azle City Hall, 505 W. Main St.



*Are there projects NOT requiring a permit?*

Yes! Permits are NOT required for roofing or siding replacement, installation of replacement doors and windows.



*Can I perform electrical and/or plumbing work myself on my home?*

Yes, if the property is owner occupied as your homestead.



*When do I request an inspection?*

Inspections must be made before any work is covered or concealed.



*How do I request an inspection?*

Call our Inspection Line at (817) 444-5176

Know the City codes before you start your next project. There are many types of projects that require a building permit. Some projects may require special review by staff, so it's best to do your research first to avoid having to correct code deficiencies – or face a possible citation.

If your project is not covered here and you are unsure if you will need a permit, call the City at: (817) 444-2541.

City of Azle Development Services  
505 W. Main Street  
Azle, TX 76020  
(817) 444-2541

