

**MINUTES  
AZLE CITY COUNCIL MEETING  
JULY 2, 2013**

STATE OF TEXAS           §  
COUNTIES OF           §  
PARKER AND TARRANT   §  
CITY OF AZLE           §

The City Council of the City of Azle, Texas met in Pre-Council Work Session at 6:30 p.m. and convened in Regular Session at 7:00 p.m. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 2nd day of July 2013 with the following members present:

Alan Brundrett	Mayor
Bill Jones	Mayor Pro Tem
David McClure	Council Members
Paul Crabtree	
Lee Barrett	

Constituting a quorum. Councilmen Rouel Rothenberger and William Chambers were excused from tonight's meeting. Staff present was:

Craig Lemin	City Manager
Lawrence Bryant	Assistant City Manager
Susie Hiles	Assistant to City Manager
Norma Zenk	City Secretary
Cara White	City Attorney
Will Scott	Fire Chief
Renita Bishop	Finance Director

The following items were considered in accordance with the official agenda posted on the 28th day of June 2013.

**BOARDS AND COMMISSIONS INTERVIEW**

6:15 p.m.

Conduct interviews for the Azle Municipal Development District Board.

Mayor Brundrett called the interviews to order at 6:15 p.m.

Council interviewed Lewis Woodard, Jack Stevens, John Hancock, and Justin Berg for the Municipal Development Board stressing the importance of attendance.

Mayor Brundrett adjourned the interviews at 6:50 p.m.

**PRE-COUNCIL WORK SESSION:**

6:30 p.m.

Mayor Brundrett called the work session to order at 6:51 p.m. Council staff discussed Agenda Items and considered placing Agenda Items 1, 4, and 5 on consent.

Mayor Brundrett adjourned the work session at 7:01 p.m.

**REGULAR SESSION:**  
**CALL TO ORDER**

7:00 p.m.

Mayor Brundrett called the regular session to order at 7:11 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Brundrett.

**CITIZEN PARTICIPATION**

No one spoke.

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**CONSENT AGENDA**

1. **Consider approving the Minutes of the June 18, 2013 regular City Council meeting.**
4. **Consider any action on appointments to the Azle Municipal Development District Board.**  
*Council appointed Jack Stevens to Place 5, and Justin Berg to Place 7.*
5. **Consider any action on calling three special meetings in order to conduct the business of adopting the annual budget.**  
*Council called three special meetings: July 30, 2013, August 27, 2013, and September 10, 2013*

Councilman McClure moved to approve consent Agenda Items 1, 4, and 5 as presented and discussed during the work session. Mayor Pro Tem Jones seconded the motion.

The vote is as follows:

Ayes: Brundrett, Jones, McClure, Crabtree, and Barrett  
Nays  
Abstentions:

Mayor Brundrett declared the motion carried unanimously.

**PUBLIC HEARINGS**

2. **Conduct a public hearing and consider approval of Ordinance No. 2013-12 providing for amendments to the FY 2012-2013 budget to reflect appropriation transfers as outlined in Exhibit "A" of the ordinance.**

Mayor Brundrett introduced the Agenda Item and recognized City Manager Lemin who gave a brief explanation of the mid-year amendments to the FY 2012-2013 city's budget to reflect changes in projected revenues and expenditures/expenses. He stated the explanations for each amendment was noted next to the line item being amended.

Mayor Brundrett opened the public hearing at 7:20 p.m. and there being no one to speak, closed the public hearing at 7:21 p.m.

Mayor Pro Tem Jones moved to approve **Ordinance No. 2013-12** providing for amendments to the FY 2012-2013 budget to reflect appropriation transfers as outlined in Exhibit "A" of the ordinance. Councilman McClure seconded the motion.

The vote is as follows:

Ayes: Brundrett, Jones, McClure, Crabtree, and Barrett  
Nays  
Abstentions:

Mayor Brundrett declared the motion carried unanimously.

**ACTION ITEMS**

3. **Consider any action on awarding the independent audit services contract to BrooksCardiel, PLLC Certified Public Accountants for the fiscal years beginning October 1, 2012 and ending September 30, 2015.**

Mayor Brundrett introduced the Agenda Item and recognized City Manager Lemin who gave a brief review of the contract noting Finance Director Bishop had published a request for proposal (RFP) that detailed the requirements to conduct the city's audit. Mr. Lemin introduced Ms. Bishop who stated that six out of ten firms invited to the RFP had responded and staff had contacted references and conducted telephone interviews. She stated the Audit Committee had reviewed the interview results and had voted unanimously to recommend awarding the contract for the independent audit services to BrooksCardiel. Ms. Bishop introduced Michael Brooks, a partner with the firm who provided a brief introduction of the firm and responded to Council's questions regarding the level of service they would

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be providing the city. Mr. Brooks gave kudos to city staff for their continuance in preparing an in-depth CAFR which would make the auditing process flow smoothly.

Mayor Pro Tem Jones moved to approve the bid tabulation and award the independent audit services contract to BrooksCardiel, PLLC Certified Public Accountants for the fiscal years beginning October 1, 2012 and ending September 30, 2015. Councilman Crabtree seconded the motion.

The vote is as follows:

Ayes: Brundrett, Jones, McClure, Crabtree, and Barrett

Nays

Abstentions:

Mayor Brundrett declared the motion carried unanimously.

**MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST**

Mayor Pro Tem Jones stated as a city representative to the Tarrant Regional Transportation Coalition, he was actively working with the traffic audit to get SH199 included in the 2035 highway expansion.

Mayor Brundrett reminded everyone to attend the Follow the Flag at the 4th of July event and fireworks display taking place at Central Park.

**ADJOURNMENT**

**Mayor Brundrett adjourned the meeting at 7:33 p.m.**

**PRESENTED AND APPROVED this the 16th day of July 2013.**

**APPROVED:**

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**Alan Brundrett, Mayor**

**ATTEST:**

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**Norma Zenk, TRMC, City Secretary**