

**AZLE MUNICIPAL DEVELOPMENT DISTRICT  
REGULAR MEETING**

**CITY COUNCIL CHAMBERS  
613 S.E. PARKWAY  
AZLE, TEXAS 76020**

**TUESDAY  
JULY 9, 2013**

**AGENDA**

**Council Member Paul Crabtree  
Joe McCormick  
Jack Stevens  
Justin Berg**

**Council Member William Chambers  
Ray Ivey  
Kevin Ingle**

**REGULAR SESSION  
CALL TO ORDER**

**7:00 p.m.**

**OATH OF OFFICE**

**ACTION ITEMS**

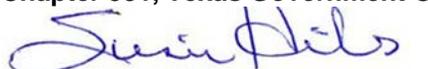
1. Consider approving the Minutes of the June 25, 2013 special MDD Board meeting.  
**Assistant to the City Manager Susie Hiles**
2. Consider any action on appointment of officers to the Azle Municipal Development District.  
**Interim President Paul Crabtree**
3. Consider setting regular meeting day/time  
**Interim President Paul Crabtree**

**DISCUSSION ITEMS**

4. Discussion regarding Municipal Development District  
**Assistant City Manager Lawrence Bryant**

**ADJOURNMENT**

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on July 5, 2013 at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



**Susie Hiles  
Assistant to the City Manager**

**Date Agenda Removed from Posting**

*This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101.*

Complete MDD Agenda packet and background information are available for review at the City Secretary's Office and on our website [www.cityofazle.org](http://www.cityofazle.org).

# City Council Communication

Item # 1

<b>Submitted By:</b> Susie Hiles, Assistant to the City Manager	<b>Date:</b> July 3, 2013
<b>Subject:</b> Azle MDD Board Minutes.	

<b>Action Requested:</b> Consider approval of the Minutes from the June 25, 2013 special MDD Board meeting.
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<b>Purpose (Outline – Who, What, Where, Why &amp; How).</b>  Procedural.
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<b>Checklist of Attachments</b>			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
<input type="checkbox"/> Letter/ Memo From Applicant	<input type="checkbox"/> P&Z Minutes	<input checked="" type="checkbox"/> Board Minutes	<input type="checkbox"/> Other Minutes
<input type="checkbox"/> Staff	<input type="checkbox"/> Checklist	<input type="checkbox"/> Federal Law	<input type="checkbox"/> Plans / Drawings
<input type="checkbox"/> <b>Other</b>	<input type="checkbox"/> State Law	<input type="checkbox"/> Bid Tabulations	<input type="checkbox"/> Maps
	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter

**MINUTES  
SPECIAL MEETING  
AZLE MUNICIPAL DEVELOPMENT DISTRICT  
JUNE 25, 2013**

**DRAFT**

STATE OF TEXAS §  
COUNTIES OF §  
PARKER AND TARRANT §  
CITY OF AZLE §

The Azle Municipal Development District of the City of Azle, Texas convened in Special Session at 7:03 p.m. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 25th day of June 2013 with the following members present:

<b>Council Member Paul Crabtree</b>	<b>Interim President – Place 1</b>
<b>Council Member William Chambers</b>	<b>Place 2</b>
<b>Joe McCormick</b>	<b>Place 3</b>
<b>Ray Ivey</b>	<b>Place 4</b>
<b>Kevin Ingle</b>	<b>Place 6</b>

Constituting a quorum. Staff present was:

<b>Craig Lemin</b>	<b>City Manager/Executive Director</b>
<b>Susie Hiles</b>	<b>Assistant to City Manager</b>
<b>Lawrence Bryant</b>	<b>Assistant City Manager</b>

The following items were considered in accordance with the official agenda posted on the 21st day of June 2013.

**REGULAR SESSION:**  
**CALL TO ORDER**

7:00 p.m.

Executive Director Craig Lemin called the session to order at 7:33 p.m.

**OATH OF OFFICE**

Assistant to the City Manager Susie Hiles administered the Oath of Office to the newly appointed Board members

**ACTION ITEMS**

**1. Consider any action on appointment of officers to the Azle Municipal Development District.**

Executive Director Lemin stated the first order of business for this newly formed board is to appoint officers. He suggested the Board consider electing an Interim President only so the resolution could be adopted and fill the other officer positions once the full board is seated. Board members were receptive to this suggestion.

Director Chambers moved to appoint Director Crabtree as Interim President. Director Ingle seconded the motion. The motion was unanimously approved.

**2. Consider any action on proposed Resolution No. M2013-01 ordering a one-half of one percent sales and use tax for the purpose of financing development projects beneficial to the District**

Interim President Crabtree introduced the item noting the Board has to approve the resolution ordering the imposition of the sales tax and then send to the Comptroller to initiate collection of the tax. The tax becomes effective after the first complete calendar quarter from the date the Comptroller's office receives notification. If the Board approves the resolution and the Comptroller's office receives notification in June, then the tax becomes effective on Oct. 1, after the calendar quarter of July-August-September has elapsed. The city will begin receiving revenue from the tax in December.

Director McCormick moved to approve Resolution No. M2013-01 ordering a one-half of one percent sales and use tax for the purpose of financing development projects beneficial to the District. Director Chambers seconded the motion. The motion was unanimously approved.

**MINUTES  
SPECIAL MEETING  
AZLE MUNICIPAL DEVELOPMENT DISTRICT  
JUNE 25, 2013**

**DRAFT**

**DISCUSSION ITEMS**

**3. Discussion regarding Municipal Development District and overview of current development in the city.**

Interim President Crabtree introduced Executive Director Lemin who gave an overview of how the Board operates and gave a brief explanation of the Open Meetings and Open Records Acts suggesting each board member may want to set up a separate email address for this Board's correspondence.

Susie Hiles handed out flashdrives that held information on the Bylaws, the state statute, the City's Comprehensive Plan, the Attorney General's Economic Handbook, the Parks Master Plan, the Azle Main Street Report and the Marketing Report.

Board discussed setting a meeting date/time and decided to wait until the full board is seated before selecting a designated meeting date. Board did schedule their next meeting for July 9, 2013 at 7 pm.

Executive Director Lemin reported on current developments in the city:

- New homes being built in Ashwood Subdivision, Golden Pond and Escondido. Some interest by a developer on Eagle Lake Dr properties
- Commercial development includes newly remodeled Chicken Express, Laura's Pharmacy and dentist office going in the old Diamond Shopping Center, AISD building a new practice facility, Red's Burger Barn on Main Street, James Wood Motors expansion ready to begin, Planet Burger has opened, new manufacturing company has rezoned property on the western edge of city limits, and Alsups is moving from their current location to just inside the city limits.

**ADJOURNMENT**

Interim President Crabtree adjourned the meeting at 7:52 p.m.

**PRESENTED AND APPROVED this the 9th day of July 2013.**

**APPROVED:**

\_\_\_\_\_  
**Paul Crabtree, Interim President**

**ATTEST:**

\_\_\_\_\_  
**Susie Hiles, Assistant to the City Manager**

# City Council Communication

Item # 2

<b>Submitted By:</b> Paul Crabtree – Interim President MDD	<b>Date:</b> July 3, 2013
<b>Subject:</b> Electing officers	

<b>Action Requested:</b> Consider electing officers to the Azle MDD Board of Directors
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<p><b>Purpose (Outline – Who, What, Where, Why &amp; How).</b></p> <p>The Azle Municipal Development District Bylaws state: ARTICLE II BOARD OF DIRECTORS Section 5. Officers and Term of Office The Board of Directors shall choose from its members a President, Vice President, and Secretary. The term of office for each officer shall be one (1) year with the term of office expiring on June 30th of each year. Officers may be re-elected.</p>
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