

**MINUTES
REGULAR MEETING
AZLE MUNICIPAL DEVELOPMENT DISTRICT
July 12, 2016**

STATE OF TEXAS §
COUNTY OF TARRANT §
CITY OF AZLE §

The Azle Municipal Development District of the City of Azle, Texas convened in Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 12th day of July 2016 with the following members present:

Ray Ivey	President - Place 4
Kevin Ingle	Vice President - Place 6
Councilman Paul Crabtree	Director – Place 1
Councilman David McClure	Director - Place 2
Jack Stevens	Director - Place 5
Tom Muir	Executive Director/City Manager

Constituting a quorum. Secretary Joe McCormick and Director Justin Berg were excused from tonight's meeting. Staff present was:

Karen Dickson	Economic Development Director
Lawrence Bryant	Assistant City Manager
Susie Hiles	Assistant to City Manager- Scribe

The following items were considered in accordance with the official agenda posted on the 8th day of July 2016.

REGULAR SESSION:
CALL TO ORDER

6:30 p.m.

President Ray Ivey called the session to order at 6:30 p.m.

PRESENTATION

1. Presentation and discussion regarding Hotel Feasibility Study

EDD Karen Dickson introduced David Parker, DP Consulting, who performed the study. Mr. Parker reviewed the study with the Board with the recommendation of building a 65 room Best Western. He noted Best Western Hotels are usually the first to come because it is a membership based hotel business vs a franchise which translates into a lower cost of doing business. Mr Parker advised the report is written for developers to provide data to help them make their decision to build a hotel in Azle. Discussion was had regarding possible sites for a hotel, options for a building with more rooms, options for meeting space, occupancy, rates, incentives. A final draft will be forwarded to the Board and placed on the website.

2. Monthly Report on Economic Development

EDD Dickson reported:

- had a photographer take photos in the City to use for the new economic development website. A mock-up is ready for review. Launch date is scheduled for August 10.
- Façade Grant application has been posted to the city website, has been distributed to the Chamber and various service groups to get the word out, and has been given to the leasing agent of the old Kmart bldg to forward to the owner with encouragement to participate in this program. No applications have been received yet, but a lot of calls of interest.
- has been making business retention visits
- has been meeting with Dallas site selectors and have several appointments next week
- visited the Governor's office of Economic Development and Tourism and made a presentation on Azle
- reviewing the Tax Abatement Policy as it will be up for renewal in 2017
- development news: City Council approved the revised multi-family planned development, a 224 apartment complex across from Azle High School; July 21, the assisted living/memory care facility located on SE Pkwy just before Wells Burnett Bridge will be presented to P&Z for plat approval; July 31, the 29 lot, single family development off Kimbrough will go to P & Z for review.

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ACTION ITEMS

3. Consider approving the Minutes of the June 14, 2016 Azle MDD regular meeting.

Director Jack Stevens moved to approve the Minutes as discussed. Director Crabtree seconded the motion. The motion was unanimously approved.

DISCUSSION ITEMS

4. Consider any action on providing for amendments to the FY 2015-2016 MDD Budget

Director Tom Muir presented the proposed amendments to the Board with adjusted revenue projected at \$20,700 more than the original budget - projected increase in actual tax collections and interest earnings. Total expenditures increased \$17,169 over the original budget due to an increase in personnel expenses associated with recruitment of new economic development director and contractual services to cover costs for professional photography, aerial mapping, and hotel feasibility study. Revenue still exceeds expenditures by \$3531. Staff will present the Board approved amended budget to Azle City Council for their consideration at the July 19 meeting.

Director Stevens moved to approve the amendments to the FY 2015/2016 MDD Budget as presented. Vice President Ingle seconded the motion. The motion was unanimously approved.

Councilmember David McClure joined the meeting at 7:45 pm.

5. Consider any action on the proposed FY 2016 - 2017 MDD Budget

Director Tom Muir presented the proposed FY 2016 – 2017 budget to the Board showing projected revenues from tax collections and interest earnings of \$442,500 and expenditures of \$191,575. Increases in the proposed budget are attributed to salaries, travel and training and capital expense of \$25,000 for a sidewalk in Shady Grove Park. Board discussed the proposed budget and decided to remove the sidewalk item noting they did not feel this had a direct connection to economic development.

Vice President Ingle moved to approve the proposed FY 2016/2017 MDD Budget as presented with the removal of the sidewalk expenditure. Director Stevens seconded the motion. The motion was unanimously approved.

As per the MDD Bylaws, Staff will present the Board approved budget to the Azle City Council before August 1.

6. Discussion regarding Azle Municipal Development District plans/procedures/policies

No discussion on this item

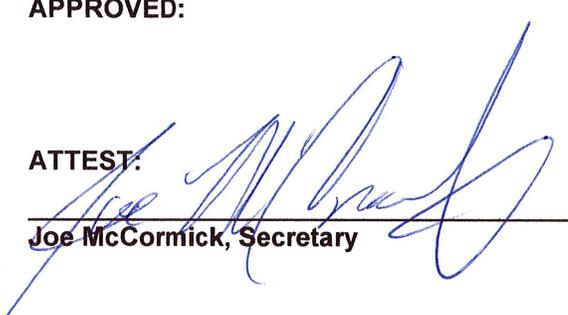
ADJOURNMENT

President Ray Ivey adjourned the meeting at 8:20 p.m.

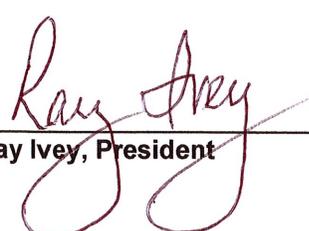
PRESENTED AND APPROVED this the 9th day of August, 2016.

APPROVED:

ATTEST:



Joe McCormick, Secretary



Ray Ivey, President