

**MINUTES
REGULAR MEETING
AZLE MUNICIPAL DEVELOPMENT DISTRICT
April 12, 2016**

STATE OF TEXAS §
COUNTY OF TARRANT §
CITY OF AZLE §

The Azle Municipal Development District of the City of Azle, Texas convened in Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 12th day of April 2016 with the following members present:

Kevin Ingle	Vice President - Place 6
Joe McCormick	Secretary - Place 3
Councilman David McClure	Director - Place 2
Jack Stevens	Director - Place 5
Justin Berg	Director – Place 7
Tom Muir	Executive Director/City Manager

Constituting a quorum. President Ray Ivey and Councilman Paul Crabtree were excused from tonight's meeting. Staff present was:

Karen Dickson	Economic Development Director
Susie Hiles	Assistant to City Manager- Scribe

The following items were considered in accordance with the official agenda posted on the 8th day of April 2016.

REGULAR SESSION:
CALL TO ORDER

6:30 p.m.

Vice President Kevin Ingle called the session to order at 6:37 p.m.

PRESENTATION

1. Monthly Report on Economic Development

EDD Dickson reported:

- She has been creating an inventory of available properties in the city
- She has registered the city with the Governor's Office of Economic Development and Tourism to be able to receive development leads coming from the Governor's office
- has been visiting with local business owners to introduce herself
- had a meeting with TxDOT to discuss SH199 and the drainage issue on FM730 across from WalMart
- advised the City will be proceeding with a hotel feasibility study in the very near future

ACTION ITEMS

2. Consider approving the Minutes of the March 8, 2016 Azle MDD regular meeting.

Director Jack Stevens moved to approve the Minutes as discussed. Director Berg seconded the motion. The motion was unanimously approved.

3. Consider approving the Façade and Signage Improvement Program guidelines and application

EDD Dickson presented to the Board the final draft policy which incorporates changes discussed at the March meeting and some additional changes by Staff. Board discussed changes made by Staff and decided to:

- remove the MDD from the review process (F4 of Guidelines). To expedite the application process, Board felt Staff review was sufficient before going to Council for approval.
- change length of time to reapply for a grant after denial from 1 year to 120 days (F11 of Guidelines).
- add "up to \$10,000" to Application under "total grant request".
- Board discussed adding language to the "Ineligible Improvements" section that would address any enhancement not included on the list. Mr. Muir to consult with city attorney on possible language to use.

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Board directed Staff to proceed with implementation of the program. Staff will send draft policy to the city attorney for review and then present to City Council for approval.

DISCUSSION ITEMS

4. Discussion regarding Azle Municipal Development District plans/procedures/policies

- Discuss setting a date to meet with Chamber EDC regarding Strategic Plan

EDD Dickson advised she has been working with Tom Long, San Antonio Economic Development Foundation, to receive guidance regarding the planning meeting. Mr. Long will help facilitate the meeting. Board set the date for a joint workshop with the Chamber EDC for May 10 at 6 pm in the Azle Memorial Library Community Room.

- Director Justin Berg reminded the Board to review the email they received from City Staff regarding the Disclosure of Interested Parties form and fill it out if anyone has a relationship with any of the City's vendors. Texas Legislature expanded the ethics law that governs vendor relationships with governmental officers and members of the MDD are now included in those required to disclose vendor relationships with the City.

5. Discuss utilizing electronic messaging board on SH199 as a marketing tool to advertise "Azle"

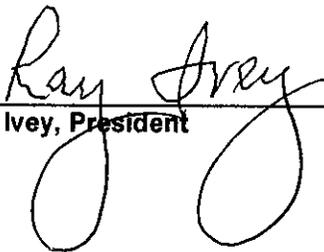
The Board discussed various messages that could be posted as a way to market Azle. Executive Director Muir advised Staff would look into it.

ADJOURNMENT

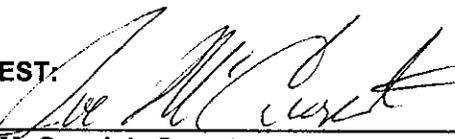
Vice President Kevin Ingle adjourned the meeting at 7:51 p.m.

PRESENTED AND APPROVED this the 10th day of May, 2016.

APPROVED:



Ray Ivey, President

ATTEST: 

Joe McCormick, Secretary