

**MINUTES  
REGULAR MEETING  
AZLE MUNICIPAL DEVELOPMENT DISTRICT  
November 10, 2015**

STATE OF TEXAS           §  
COUNTY OF TARRANT   §  
CITY OF AZLE             §

The Azle Municipal Development District of the City of Azle, Texas convened in Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 10th day of November 2015 with the following members present:

Ray Ivey	President - Place 4
Kevin Ingle	Vice President - Place 6
Joe McCormick	Secretary - Place 3
Councilman Paul Crabtree	Director - Place 1
Jack Stevens	Director - Place 5
Justin Berg	Director - Place 7
Craig Lemin	Executive Director/City Manager

Constituting a quorum. Councilman David McClure was excused from tonight's meeting. Staff present was:

Caitlin Glenn	Economic Development Director
Susie Hiles	Assistant to City Manager- Scribe

The following items were considered in accordance with the official agenda posted on the 6th day of November 2015.

**REGULAR SESSION:**  
**CALL TO ORDER**

6:30 p.m.

President Ray Ivey called the session to order at 6:30 p.m.

**PRESENTATION**

**1. Monthly Report from Economic Development Director Caitlin Glenn**

EDD Glenn reported:

- Eisenberg and Assoc developed a SWOT analysis (strengths, weaknesses, opportunities and threats) from information received from the Economic Development Marketing Roundtable held August 13. Various marketing messages were developed based on that information and staff chose *Azle.Absolutely*. Eisenberg and Assoc will now begin to develop the website.
- We have several developers interested in building multi-family developments
- Hold a public hearing at the December 1, 2015 Council meeting and have Council consider adopting a creation ordinance for the TIRZ. Tarrant County is on board to participate and sign the TIRZ agreement. Parker County wants to develop a county-wide policy and take it before Parker County Commissioners Court (at a future date) for approval before they enter into an agreement.
- At the November 3, 2015 Azle City Council meeting, Council voted to approve the updated Tax Abatement Policy
- Attended several conferences – TEDC (Texas Economic Development Council), two International Council of Shopping Centers (ICSC) conferences (one retail / one commercial), and Texas Retail Roundup (focus more on boutique developers)
- Now that development has renewed, the Development Review Committee, comprised of key staff members involved in the city's development process, have begun meeting with interested developers on Tuesdays at 9 am.
- There is new interest in the property across from Walmart

**2. Report on TML Economic Development Seminar**

Director Paul Crabtree reported on his attendance at the TML Economic Development Seminar. He stated a reoccurring emphasis during the seminar was in order to have successful development, all players need to cooperate. He provided a hand out with key points for a successful development plan.

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**ACTION ITEMS**

**3. Consider approving the Minutes of the August 11, 2015 Azle MDD regular meeting.**

Director Jack Stevens moved to approve the Minutes as discussed. Vice President Kevin Ingle seconded the motion. The motion was unanimously approved.

**4. Consider adopting Resolution M2015-01 confirming that the Azle MDD Board has reviewed and approved the investment policy.**

President Ivey introduced the Agenda Item. Executive Director Lemin stated the Public Funds Investment Act requires the governing body of an investing entity to adopt by rule, order, ordinance, or resolution, a written investment policy regarding the investment of its funds and funds under its control. This has to be done annually and is the same policy the Board adopted in October 2014 and the same one adopted by the City and the Crime Control and Prevention District with a few minor grammatical and formatting changes in addition to updating the required training for investment committee members and investment officers. Recent changes to the Public Funds Investment Act lowered the number of training hours a city finance or investment officer must receive from ten hours to eight hours every two years. Newly appointed officers must still initially receive ten hours of training within 12 months after taking office or assuming investment duties.

Vice President Ingle moved to approve Resolution M2015-01 adopting the Azle MDD's investment policy. Director McCormick seconded the motion. The motion was unanimously approved.

**5. Consider changing the meeting date for December's MDD meeting**

Economic Dev Director Caitlin Glenn will be attending a Basic Economic Development training on December 10, our December meeting date, and asked if the Board would consider changing to another date in December. Board unanimously agreed to cancel December meeting.

**DISCUSSION ITEMS**

**6. Discussion to develop detailed Strategic Plan for area wide economic development**

Board and Staff discussed beginning to move forward with a 10 year Strategic Plan by inviting the Chamber of Commerce EDC to help with developing a plan for the whole Azle area. Strategic Plan will be broken up into projects with specific assignments. Caitlin will be sending out occasional surveys to gain ideas. Board decided to hold a joint meeting with Chamber EDC at the January 12 MDD meeting.

**Discussion regarding Azle Municipal Development District plans/procedures/policies**

Discussed creating a flyer that lists incentives offered that can be handed out to Main Street businesses. Suggested contacting a few Main Street business owners that would be interested in using the façade/sign incentives; help them through the process; and then use them as examples of what can be done. Need to consider a resolution that will establish requirements for the grants before funds can be expended, although money has been budgeted.

Requested placing the resolution to establish requirements for the grants on the January 12, 2016 MDD Agenda

Councilmember Bill Jones brought to the Board's attention the fact that TxDOT is considering putting back the Denver Trail exit ramp and would consider expediting the process if the City is willing to help fund the project. He does not have a dollar figure, but if the Board would like to consider this and offer an amount they would be willing to contribute, he would take that info to TxDOT. Board discussed the pro/cons of how this applies to economic development for the city with no commitment.

**ADJOURNMENT**

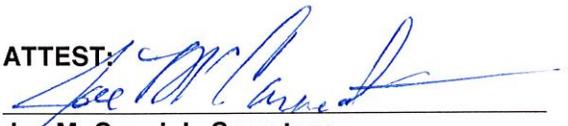
President Ray Ivey adjourned the meeting at 7:48 p.m.

**PRESENTED AND APPROVED this the 12th day of January, 2016.**

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APPROVED:

  
Ray Ivey, President

ATTEST:   
Joe McCormick, Secretary