

**AZLE MUNICIPAL DEVELOPMENT DISTRICT
REGULAR MEETING**

**CITY COUNCIL CHAMBERS
613 S.E. PARKWAY
AZLE, TEXAS 76020**

**TUESDAY
May 13, 2014**

AGENDA

**President Ray Ivey
Vice President Kevin Ingle
Secretary Joe McCormick**

**Director Jack Stevens
Director Justin Berg
Council Member Paul Crabtree
Council Member William Chambers**

**REGULAR SESSION
CALL TO ORDER**

7:00 p.m.

PRESENTATION

1. Presentation of the MDD's Quarterly Investment Report for Quarter ended March 31, 2014
Executive Director Craig Lemin

ACTION ITEMS

2. Consider approving the Minutes of the March 11, 2014 Azle MDD regular meeting
Secretary Joe McCormick

DISCUSSION ITEMS

3. Review the MDD's monthly sales tax collections
Executive Director Craig Lemin
4. Discussion regarding the Strategic Plan for the Azle MDD
President Ray Ivey
5. Discuss FY2014/2015 Budget
Executive Director Craig Lemin
6. Discussion regarding Azle Municipal Development District plans/procedures/policies
President Ray Ivey

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on May 9, 2014 at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



Susie Hiles, Assistant to the City Manager

Date Agenda Removed from Posting

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101.

Complete MDD Agenda packet and background information are available for review at the City Secretary's Office and on our website www.cityofazle.org.

Municipal Development District Communicator

Item # 1

Submitted By: Craig Lemin – Executive Director	Date: May 8, 2014
Subject: Presentation of the Quarterly Investment Report for month ended March 31, 2014.	

Action Requested: Presentation, no action required.
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Purpose (Outline – Who, What, Where, Why & How). Finance.

Checklist of Attachments			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
<input type="checkbox"/> Letter/ Memo / Report From	<input type="checkbox"/> P&Z Minutes	<input type="checkbox"/> Board Minutes	<input type="checkbox"/> Other Minutes
<input type="checkbox"/> Applicant	<input type="checkbox"/> Checklist	<input type="checkbox"/> Federal Law	<input type="checkbox"/> Plans / Drawings
<input checked="" type="checkbox"/> Staff	<input type="checkbox"/> State Law	<input type="checkbox"/> Bid Tabulations	<input type="checkbox"/> Maps
<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter

**City of Azle
Municipal Development District
QUARTERLY INVESTMENT REPORT**

For the Quarter Ended

March 31, 2014

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of Azle Crime Control & Prevention District is in compliance with the Public Funds Investment Act and the Investment Policy and Strategies.



Investment Officer



Investment Officer

Disclaimer: These reports were compiled using information provided by the City of Azle. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Strategy Summary:

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range between 0.00% and 0.25% (actual Fed Funds traded <10 bps). In December, the FOMC began tapering the Quantitative Easing (QE3) program. The monthly purchase amount has been decreased three times (\$10 billion each time) to \$55 billion. A continued, orderly tapering is anticipated as long as economic activity remains moderately positive. Fourth quarter 2013 GDP was revised lower to +2.4% from its earlier estimate of +3.2%. Employment data remains positive, but modest and inconsistent. The US stock markets touched new highs. Financial institution deposit yields generally provide the best interest earnings opportunity, although spreads to security yields have tightened.

Quarter End Results by Investment Category:

<u>Asset Type</u>	<u>Ave. Yield</u>	<u>March 31, 2014</u>		<u>December 31, 2013</u>	
		<u>Book Value</u>	<u>Market Value</u>	<u>Book Value</u>	<u>Market Value</u>
Bank/Pool/MMMFs	0.03%	\$ 115,589	\$ 115,589	\$ 25,984	\$ 25,984
CDs/Securities/Term		\$ -	\$ -	\$ -	\$ -
Totals		\$ 115,589	\$ 115,589	\$ 25,984	\$ 25,984

Quarterly Portfolio Performance

Average Quarterly Yield	0.03%
Rolling Three Mo. Treas. Yield	0.05%
Rolling Six Mo. Treas. Yield	0.08%

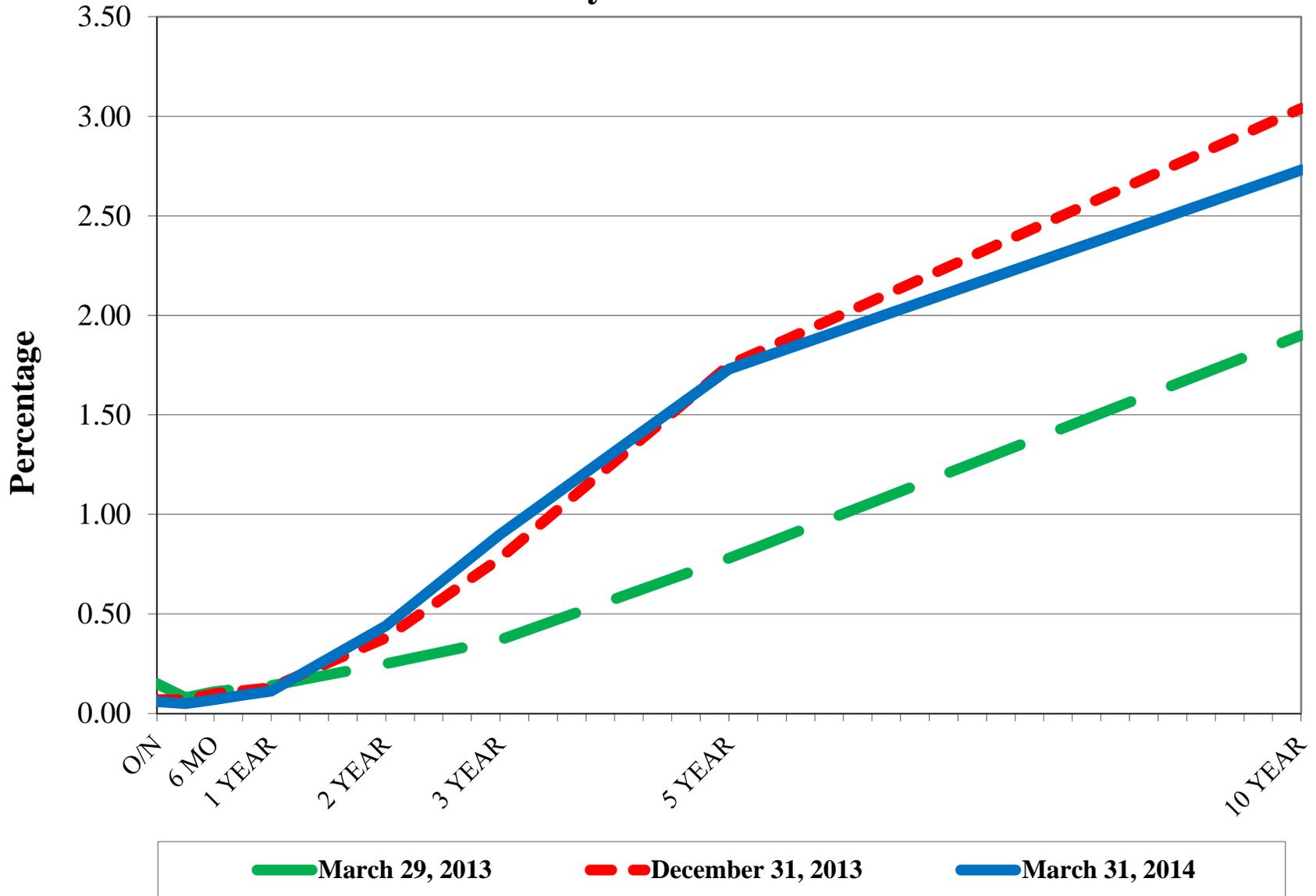
Yearly Portfolio Performance

Average Quarter End Yield	0.04%
Rolling Three Mo. Treas. Yield	0.06%
Rolling Six Mo. Treas. Yield	0.08%
Average Quarterend TexPool Yield	0.03%

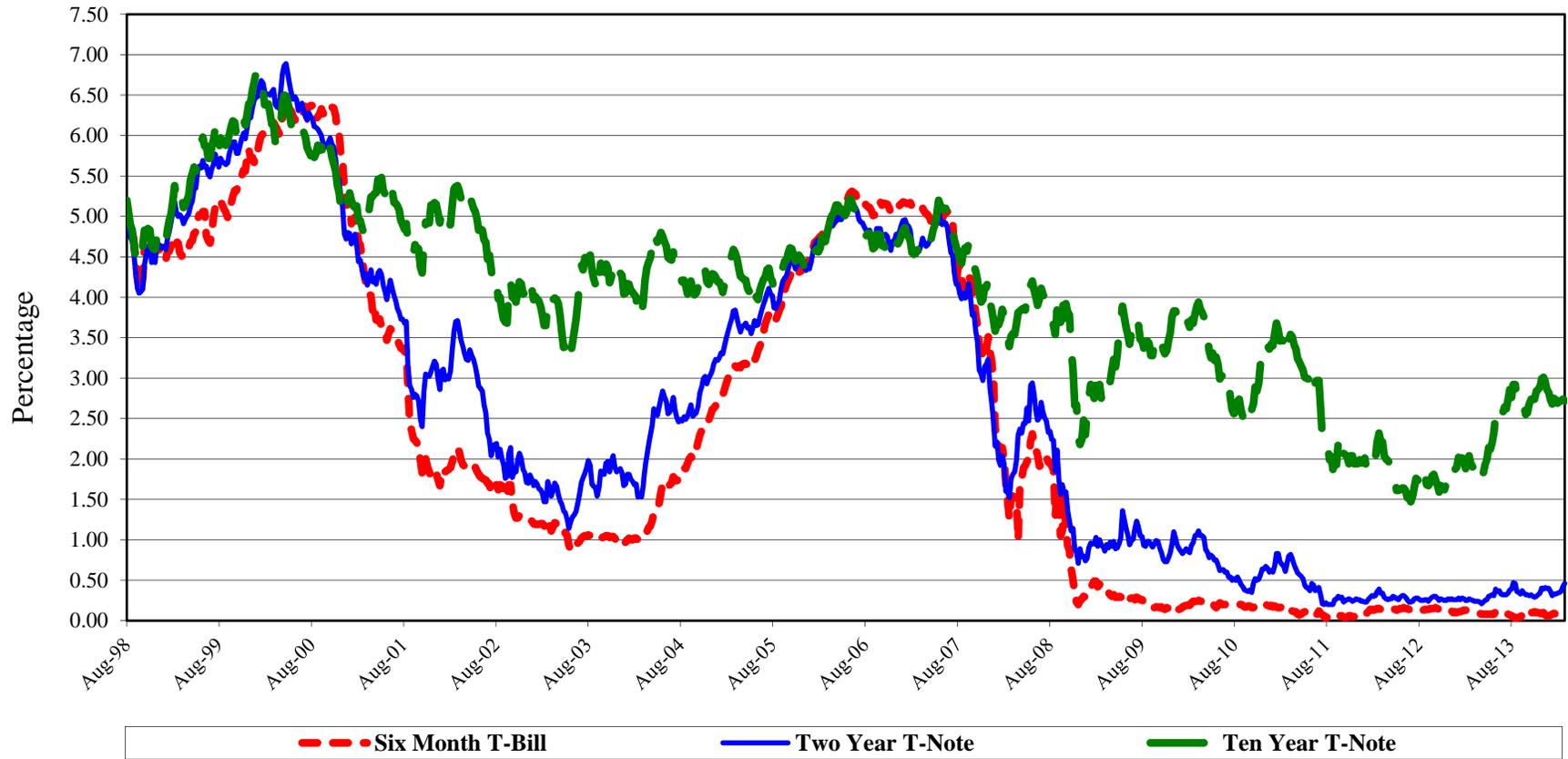
Quarterly Interest Earnings	\$	1 (Unaudited)
Fiscal YTD Interest Earnings	\$	6 (Unaudited)

Note: Average yields calculated using quarter end report average yield and adjusted book value, but do not include adviser fees and realized and unrealized gains or losses.

Treasury Yield Curves



US Treasury Historical Yields



S&P 500



Detail of Investment Holdings

March 31, 2014

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face\ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
TexPool	AAAm	0.03%	04/01/14	03/31/14	\$ 115,589	\$ 115,589	1.00	\$ 115,589	1	0.03%
					\$ 115,589	\$ 115,589		\$ 115,589	1	0.03%
									(1)	(2)

(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter.

Book Value Comparison

Description	Coupon/ Discount	Maturity Date	<u>December 31, 2013</u>				<u>March 31, 2014</u>			
			Original Face\ Par Value	Book Value	Purchases at Cost	Sales\ Maturities	Original Face\ Par Value	Book Value		
TexPool	0.03%	04/01/14	\$ 25,984	\$ 25,984	\$ 89,605	\$ -	\$ 115,589	\$ 115,589		
TOTAL			\$ 25,984	\$ 25,984	\$ 89,605	\$ -	\$ 115,589	\$ 115,589		

Market Value Comparison

Description	Coupon/ Discount	<u>December 31, 2013</u>				<u>March 31, 2014</u>			
		Original Face\ Par Value	Market Price	Market Value	Qtr to Qtr Change	Original Face\ Par Value	Market Price	Market Value	
TexPool	0.03%	\$ 25,984	1.00	\$ 25,984	\$ 89,605	\$ 115,589	1.00	\$ 115,589	
TOTAL		\$ 25,984		\$ 25,984	\$ 89,605	\$ 115,589		\$ 115,589	

Municipal Development District Communicatof

Item # 2

Submitted By: Susie Hiles, Assistant to the City Manager	Date: May 8, 2014
Subject: Azle MDD Board Minutes.	

Action Requested: Consider approval of the Minutes of the March 11, 2014 MDD Board meeting

Purpose (Outline – Who, What, Where, Why & How). Procedural.
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Checklist of Attachments				
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order	
<input type="checkbox"/> Letter/ Memo From	<input type="checkbox"/> P&Z Minutes	<input checked="" type="checkbox"/> Board Minutes	<input type="checkbox"/> Other Minutes	
<input type="checkbox"/> Applicant	<input type="checkbox"/> Checklist	<input type="checkbox"/> Federal Law	<input type="checkbox"/> Plans / Drawings	
<input type="checkbox"/> Staff	<input type="checkbox"/> State Law	<input type="checkbox"/> Bid Tabulations	<input type="checkbox"/> Maps	
<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter	

**MINUTES
REGULAR MEETING
AZLE MUNICIPAL DEVELOPMENT DISTRICT
MARCH 11, 2014**

DRAFT

STATE OF TEXAS §
COUNTY OF TARRANT §
CITY OF AZLE §

The Azle Municipal Development District of the City of Azle, Texas convened in Regular Session at 7:00 p.m. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 11th day of March 2014 with the following members present:

Ray Ivey	President – Place 4
Kevin Ingle	Vice President – Place 6
Joe McCormick	Secretary – Place 3
Jack Stevens	Director - Place 5
Justin Berg	Director - Place 7

Constituting a quorum. Councilmen Paul Crabtree and William Chambers were excused from tonight’s meeting. Staff present was:

Craig Lemin	City Manager/Executive Director
Norma Zenk	City Secretary - Scribe

The following items were considered in accordance with the official agenda posted on the 7th day of March 2014.

REGULAR SESSION:
CALL TO ORDER

7:00 p.m.

President Ivey called the session to order at 7:04 p.m.

ACTION ITEMS

1. Consider approving the Minutes of the February 11, 2014 MDD Regular meeting.

Director Stevens moved to approve the February 11, 2014 MDD Minutes as presented and discussed. Director Berg seconded the motion and the vote was unanimous.

DISCUSSION ITEMS

2. Discuss setting goals and priorities for the Strategic Plan for the Azle MDD.

President Ivey introduced the Agenda Item and recognized Executive Director Lemin who stated this item was brought back so the board members who were absent at the February meeting could have input. Board members reviewed and continued discussion on goals and priorities for the MDD’s strategic plan and agreed to include annexation, funding, community involvement, and strong internet/website presence. President Ivey stated this list would be brought back to the next meeting for prioritizing, consolidation, and organizing the listed items.

3. Discussion regarding Azle Municipal Development District plans/procedures/policies.

President Ivey introduced the agenda item and requested staff present periodic updates at regular scheduled meetings on sales tax collections from the State Comptroller for the city’s MDD. This will be added as an agenda item on future meetings.

ADJOURNMENT

President Ivey adjourned the meeting at 8:10 p.m.

**MINUTES
REGULAR MEETING
AZLE MUNICIPAL DEVELOPMENT DISTRICT
MARCH 11, 2014**

DRAFT

PRESENTED AND APPROVED this the 8th day of April 2014.

APPROVED:

Ray Ivey, President

ATTEST:

Joe McCormick, Secretary

Municipal Development District Communicator

Item # 3

Submitted By: Craig Lemin, MDD Executive Director	Date: May 8, 2014
Subject: Azle MDD sales tax collections	

Action Requested: Review Azle Municipal Development District's sales tax collections

Purpose (Outline – Who, What, Where, Why & How) Report on sales tax collections for March/April/May

Checklist of Attachments			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
<input type="checkbox"/> Letter/ Memo From	<input type="checkbox"/> P&Z Minutes	<input type="checkbox"/> Board Minutes	<input type="checkbox"/> Other Minutes
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<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter


Window on State Government
Susan Combs Texas Comptroller of Public Accounts

Local Sales and Use Tax
New Historical Summary Search

Allocation Historical Summary

Azle Muni Dev Dist
 Authority Code: 5220754

	2014	2013
JAN	26,162.77	.
FEB	36,301.89	.
MAR	27,135.35	.
APR	27,216.50	.
MAY	37,834.67	.
JUN	.	.
JUL	.	0.00
AUG	.	0.00
SEP	.	0.00
OCT	.	0.00
NOV	.	0.00
DEC	.	25,983.36
TOTAL	154,651.18	25,983.36

texas.gov | [Statewide Search from the Texas State Library](#) | [State Link Policy](#) | [Texas Homeland Security](#)

Susan Combs, Texas Comptroller • [Window on State Government](#) • [Contact Us](#)
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Municipal Development District Communicatof

Item # 4

Submitted By: Ray Ivey, MDD President	Date: May 8, 2014
Subject: Discussion regarding the Strategic Plan	

Action Requested: Discussion regarding the Strategic Plan for the Azle MDD

Purpose (Outline – Who, What, Where, Why & How)			
The past few months the Directors have been compiling a list of goals/priorities to use in developing the Strategic Plan. Continue the discussion to develop the Strategic Plan.			
Checklist of Attachments			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
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Municipal Development District
Goals/Priorities
2014

1. Perception of Azle
2. Increase -
 - sales tax base
 - commercial tax base
 - residential tax base
3. Improve -
 - utility infrastructure
 - telecommunication infrastructure
 - street infrastructure
4. Increase employment opportunities
5. Identify types of businesses desired
6. Create marketing campaign towards targeted businesses
7. Reduce tax burden on residents / businesses
8. Improve / expand existing businesses (retention)
9. New development on vacant properties
10. Redevelopment of existing properties (rehab vacant buildings, combine lots)
11. Encourage cooperation of existing land owners
12. Analyze gaps for under-represented business types (reduce retail leakage)
13. Identify properties for development
14. Identify competitive advantages / disadvantages of locating in Azle
15. Improve livability / quality of life
 - install sidewalks
16. Training / development of Board
17. Coordinate efforts with
 - TxDOT
 - AISD
 - Azle Area Chamber of Commerce EDC
 - HUD
18. Investigate grant opportunities
19. Investigate need for full time economic development director
20. Annexation
21. Strong internet/website presence
22. Community involvement
23. Funding

Municipal Development District Communicator

Item # 5

Submitted By: Craig Lemin, Executive Director	Date: May 8, 2014
Subject: Discuss FY2014 - 2015 annual budget	

Action Requested: Discuss the FY 2014-2015 Annual Budget.
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Purpose (Outline – Who, What, Where, Why & How). Begin discussions regarding the preparation of the FY2014-2015 annual budget.
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Checklist of Attachments			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
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<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter